



State of Mississippi

TATE REEVES
Governor

MISSISSIPPI DEVELOPMENT AUTHORITY

William V. Cork
Executive Director

September 17, 2026

Gerald Steen, President
Madison County Board of Supervisors
P.O. Box 608
Madison, MS 39046-0608

Subject: Madison County Board of Supervisors (BOS) Project #1200-23-045-PF-01 On-Site Monitoring

Dear Gerald Steen:

Mississippi Development Authority (MDA) is preparing to conduct subrecipient monitoring for the Madison County BOS Project #1200-23-045-PF-01. The MDA monitoring team will potentially examine files, interview staff responsible for program operation, and inspect the project site. The following MDA staff makes up the monitoring team. However, not all staff will participate in the monitoring:

Kevin Collins, Director of Monitoring, MDA-CID
Frednia Perkins, Compliance Manager, MDA-CID
Steve Litwin, Monitoring Specialist, MDA-CID
Brittany Ainsworth, Monitoring Lead, Harper, Rains, Knight and Company P.A.
Bill Felder, Senior Partner, Harper, Rains, Knight and Company P.A.
Ann Bailey, Attorney, Balch & Bingham LLP
Madison Seymour, Attorney, Balch & Bingham LLP
Lisa Maxwell, Deputy Director, MDA-CID
Chuck Bearman, Director, MDA-CID

Staff monitors, Steve Litwin and Jody Whitworth will conduct the monitoring. MDA Program Manager Stephanie Wooten may also attend the monitoring. MDA will potentially monitor the areas of Acquisition, BABA (Buy America, Build America), Environmental, Citizen Participation, Financial Management, Labor Standards, MBE/WBE FHEO, Procurement, Section 3 and National Objective.

The Madison County Board of Supervisors Project #1200-23-045-PF-01 is scheduled for monitoring Thursday, October 1, 2026, at 10:00 AM. The MDA team will arrive at 125 West North Street, Madison, MS, 39046 for an Entrance Meeting to meet with the Madison County

Board of Supervisor officials. Availing the appropriate staff members to assist with the monitoring and providing MDA monitors with a suitable workspace would be greatly appreciated.

Please contact the monitoring team leader, Steve Litwin, at (601) 359-2073, if additional information is required.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Collins".

Kevin Collins
Chief Monitoring Manager, Disaster Recovery Division

KC:sjl

cc: Chuck Bearman and Lisa Maxwell, Mississippi Development Authority
Stephanie Wooten, Mississippi Development Authority
Candice Darby, Central MS Panning and Development District
Brittany Ainsworth and Jody Whitworth, Harper, Rains, Knight and Company P.A.